

The next meeting of Lackford Parish Council will take place on Monday 27th March 2023 at 7.30p.m. in Lackford Church.

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Monday 12th December 2022.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Matters for the Safer Neighbourhood Team.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings:
 - c) To receive a statement of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 27th March 2023.
 - e) Councillor to complete the checklist of internal controls.
 - f) Update on the financial checks carried out by a councillor.
 - g) To review the income and expenditure for 2022/23 against the budget and discuss the level of reserves for general and earmarked expenditure.
 - h) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate.
 - i) To review the Council's risk assessment
 - j) To check that the levels of liability insurance are adequate.
 - k) Review of confidential cashbook and deductions by a councillor.
 - l) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2023 and complete the inspection checklist.
 - m) Update on the cost of the grass cutting contract for 2023-24.
10. To discuss any planning issues.
 - a) Email from West Suffolk Council giving details of the revised timetable for the Local Plan.
11. To discuss any highways/Rights of Way/tree/transport/pond issues.
 - a) Possible purchase of a grit bin for the corner of Holden Road/Bury Road.
 - b) Update on the Fornham All Saints Active Travel Plan.
12. Parish Council elections on 4th May 2023.
 - a) Email from West Suffolk Council about the pre-election period which begins on Wednesday 22nd March.
 - b) Information about voter ID for people voting in person.
 - c) Nomination forms.
13. To discuss any village issues.
14. To confirm the dates of meetings in 2023/24.
15. To agree the procedure and possible items for the Annual Parish Meeting.
16. To discuss the following correspondence:
 - a) Email from the Greenest Community Network.
17. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on 17th May 2023 at 7pm and the Annual Parish Meeting at 8pm.