

The Annual Meeting of Lackford Parish Council will take place on Wednesday 7th May 2025 at 7p.m. in Lackford Church.

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but as this is a meeting to conduct Council business, members of the public are asked not to interrupt the meeting outside the public session.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Lackford Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To review Register of Members' Interests forms.
5. To accept apologies and reason for absence.
6. Declaration of interest by councillors in items on the agenda and dispensation requests.
7. To approve the minutes of the meeting held on Monday 10th March 2025.
8. Public session (5 minutes)
9. To receive an update on the list of actions agreed at the last meeting.
10. To discuss the following financial issues:
 - a) Approval of any payments and signing of Schedule of Payments.
 - b) Approval of payments authorised between meetings.
 - c) To receive a statement of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 30th April 2025.
 - e) Update on the inspection of Parish Council property.
 - f) To approve the Receipts and Payments summary for the financial year 2024 – 2025.
 - g) To discuss the Internal Auditor's Report.
 - h) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements of the Annual Governance and Accountability Return 2024/25).
 - i) To decide whether Lackford PC should submit a Certificate of Exemption from an external audit.
 - j) To confirm the dates for the notice of the period for the exercise of public rights.
 - k) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2019.
 - l) To receive the precept information for 2025/26.
 - m) Update on the closure of the Monmouthshire Building Society Account and the opening of a new Cambridge Building Society account.
11. To discuss the following planning issues:
 - a) DC/25/0630/HH - Kattina Cottage, Bury Road, Lackford - Replacement roof finish to be changed from peg tiles/pantiles to slate.
12. To discuss any highways/Rights of Way issues/tree/transport issues.
 - a) Update on the hard standing for the bus stop in Old Bury Road.
13. To discuss any village issues.
 - a) Request from LCC for the cost of paint to repaint the bus stop to be covered by Lackford Parish Council.
14. To discuss the following correspondence:
 - a) Email from East Anglian Air Ambulance requesting a donation.
15. Any other business for noting or including on the agenda of the meeting on Monday 13th October 2025.