

**The Annual Meeting of Lackford Parish Council will take place on Wednesday 6<sup>th</sup> May 2026 at 7p.m. in Lackford Church.**

**Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but as this is a meeting to conduct Council business, members of the public are asked not to interrupt the meeting outside the public session.**

#### **AGENDA**

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Lackford Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To review Register of Members' Interests forms.
5. To accept apologies and reason for absence.
6. Declaration of interest by councillors in items on the agenda and dispensation requests.
7. To approve the minutes of the meeting held on Monday 9<sup>th</sup> March 2026.
8. Public session (5 minutes)
9. To receive an update on the list of actions agreed at the last meeting.
10. To discuss the following financial issues:
  - a) Approval of any payments and signing of Schedule of Payments.
  - b) Approval of payments authorised between meetings.
  - c) To receive a statement of receipts and payments made since the last meeting.
  - d) Bank balances and confirmation of bank reconciliation as of 30<sup>th</sup> April 2026.
  - e) To approve the Receipts and Payments summary for the financial year 2025 – 2026.
  - f) To discuss the Internal Auditor's Report.
  - g) To complete and sign sections 1 and 2 of the Annual Governance and Accountability Return 2025/26.
  - h) To decide whether Lackford PC should submit a Certificate of Exemption from an external audit.
  - i) To confirm the dates for the notice of the period for the exercise of public rights.
  - j) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2019.
  - k) To receive the precept information for 2026/27.
  - l) Update on the closure of the Cambridge Building Society account and the opening of a new Lloyds Bank account.
  - m) Email from One Suffolk about changes to their website server and a £4 price increase.
11. To discuss the following planning issues:
  - a) Email from West Suffolk Council about the new Local Plan and call for sites.
  - b) Adoption of the West Suffolk Affordable Housing Supplementary Planning Document (SPD) as part of the updated West Suffolk Local Plan.  
[https://www.westsuffolk.gov.uk/planning/Planning\\_Policies/upload/West-Suffolk-Affordable-Housing-Supplementary-Planning-Document-2026-for-web-2.pdf](https://www.westsuffolk.gov.uk/planning/Planning_Policies/upload/West-Suffolk-Affordable-Housing-Supplementary-Planning-Document-2026-for-web-2.pdf)
12. To discuss any highways/Rights of Way issues/tree/transport issues.
  - a) Possible purchase of speed camera signs.
  - b) Update from the Suffolk Parish Road Safety Group.
13. To discuss any village issues.
  - a) Provision of an additional dog bin near the entrance to the SWT reserve.
14. To discuss the following correspondence:
  - a) Letter from SARS requesting a donation.
  - b) Email from SALC about their 2026 AGM which will be held online on Thursday, 9th July 2026, starting at 7 pm.
15. Any other business for noting or including on the agenda of the meeting on Monday 12<sup>th</sup> October 2026.